
Air National Guard (ANG) Military Vacancy Announcement (MVA)

(Must be a current ANG member only)

**Previous applicants need not reapply*

2010-153R1

SUPERINTENDENT, RETIREMENTS AND SEPARATIONS

PROMOTABLE MSGT - SMSGT

**(Must meet this rank requirement at closeout date)*

Closeout Date: 15 Nov 2010 Close of Business (COB)

To view the most current application procedures/requirements, refer to the ANG Careers webpage at <http://www.ang.af.mil/careers/mva/procedures.asp>

Headquarters ANG Title 10 4-year Statutory Tour at **ARPC/DPP (Denver, CO)**. Must be Air Force Specialty Code (AFSC) **3S07/91**. Duties and Responsibilities: Responsible for executing the Retirement and Separations Personnel programs for all ARC members, with a focus and expertise on ANG personnel. Interprets program guidelines and provides expert technical advice. Exercises independent judgment to interpret established policy and make decisions within the framework of existing Department of Defense, Air Force, and National Guard Bureau (NGB) policies. Ensures compliance with all retirements and separations policies. Evaluates the impact of implementation of new policies (Personnel or otherwise) as they relate to ANG personnel. Routine direct contact with mid- to senior-level staff officers at NGB, Air National Guard Readiness Center, Joint Forces Headquarters-Air (JFHQ-ANG), ANG units, ARPC, Air Force Reserve Command (AFRC), Air Force Personnel Center (AFPC), and Air Staff. Works under minimal supervision of the Director. Required to judge objective and scope of action required, determine approach, and plan actions.

Mandatory criteria as indicated in the MVA must be documented on the members report on individual personnel (RIP). If it is not indicated on the RIP, it is incumbent upon the applicant to ensure that the appropriate source documentation is provided with the application.

Must meet the above stated grade/rank requirement by closeout date of advertisement.

Member must have a Secret Clearance or an open investigation to apply for statutory tour positions.

Enlisted applicants who are higher grade than the highest grade for the advertisement must provide a statement of understanding with the application stating he/she is willing to be voluntarily demoted if selected for this position, IAW ANGI 36-25-03, Paragraph 3.4.3.

Officers applying for a statutory tour position must have a minimum of a Bachelors degree prior to applying.

Application for this MVA signifies agreement to the following statement, in accordance with (IAW) Title 18 USC 1001: "I certify that, to the best of my knowledge and belief, all of the information on an

attached to this application is true, correct, complete and made in good faith. I understand that false or fraudulent information on or attached to this application may be grounds for rejection or for release from statutory tour after I begin work, and may be punishable by fine or imprisonment. I understand that any information I give may be investigated.”

Questions regarding this advertisement can be sent to hr.apply@ang.af.mil
